



## **Rules and Regulations**

### **While volunteering at Feast of Justice:**

- All volunteers must SIGN IN and SIGN OUT of Volgistics and the schedule sheet every time you are here to volunteer.
- We are asking that volunteers be at least 14 years old
- All volunteers must be symptom free and will be provided with PPE if they do not bring their own.
- Volunteers should dress comfortably and appropriately. Close toed shoes are a MUST, for safety reasons.
- Please leave purses, jewelry, and other valuables at home or locked in your car. Necklaces and long earrings pose a concern; please remove them if necessary. *Feast of Justice is not responsible for any missing personal belongings.*
- Please do not remove any donated food or products from the premises. Permission is needed from an advisor to take food. It will need to be signed out and weighed.
- Please limit cell phone usage to emergency calls.
- Headphones and earbuds are not permitted for your safety.
- No one under the influence of drugs and/or alcohol will be permitted to volunteer.
- Sexual harassment, violence, harassing behavior, or offensive speech will not be tolerated.
- Volunteers are responsible for cleaning up after themselves.
- Please be kind and courteous to all guests and do not discriminate against any individual for any reason.

### **Safety Policies and Procedures:**

- Horseplay, climbing on equipment, machinery or pallets is prohibited and may result in dismissal.
- All accidents or injuries must be reported immediately to an advisor.
- Volunteers must wash their hands and wear gloves after handling food items and visiting the restroom.
- Please report any safety hazards you see to a staff member.
- Use proper lifting techniques: when lifting heavy objects, use your legs to push upwards, keep your back straight, and your body balanced. Do not attempt to lift more than 50 lbs. Without assistance.

**Volunteers who violate the policies and procedures will be asked to leave.**

**Thank you for making the commitment to volunteer at Feast of Justice. Every volunteer matters, everyone makes a difference in our community. Thank you!**