

# Program/Facilities Committee

## Committee Responsibilities

- Recommends practices and policies for use of program space
- Researches and proposes broad view operations practices (not day-to-day issues)
- Considers options for partnerships for program growth
- Researches needs and trends locally to ensure relevance
- Reports on program usage and facilitates board conversations about programs
- Conducts program assessments
- Liaises with St John's church regarding property concerns
- Researches long-range needs of programs and facilities

The Program Committee reports to the Board of Directors.

In addition to the Executive Director and Board Chair, the Committee will have a minimum of 5 members, including one board member serving as liaison, and the liaison to St. John's church.

## Skills and abilities needed to succeed in this Committee:

### Personal

- Willing and able to be a Feast of Justice ambassador.
- Honest, with integrity and respect for others.
- Open-minded, big-picture mentality.
- Creative, forward-thinking, willing to take risks.
- Professional communication skills
- Strong team-builder and team member.
- Problem solver.
- Comfortable working in a fluid environment and taking initiative.

Professional—we ask that you possess at least ONE of these:

- 3-month tenure as active Feast of Justice program volunteer.
- Experience with program planning.
- Ability to network with local grocers or growers.
- Ability to network with local service agencies or government agencies that align with Feast of Justice.

Estimated time commitment and meeting format

- Attend 5-6 Committee meetings per year (some may be available electronically)
- Estimated time commitment: 8-10 hours/ month depending on needs
- Busiest time period: work is continuous throughout the year, with an increased need in the spring and summer due to program planning for the fiscal year

Term limit

Two-year commitment, with option to extend.